**Leicester Belgrave Mela 2018 Official Event Brochure - Advertising Booking Form**

Thank you for advertising in the Official Mela Event Brochure. Please fill out the below form and return it, along with a cheque for the full amount made payable to ‘Leicester Belgrave Mela’ to:

**Email:** leicester\_mela@yahoo.com

**Post:** Leicester Belgrave Mela, c/o Belgrave Neighbourhood Centre, Rothely Street, Leicester, LE4 6LF.

**Your Details:**

|  |  |
| --- | --- |
| Name:  |  |
| Company: |  |
| Address: |  |
| Telephone: |  |
| Email: |  |
| Subject of Advert: |  |

|  |  |
| --- | --- |
| **Full Page Advert** : £275(no VAT applicable) |  |

**Design**

**Please indicate below if you will be providing your own artwork or if you would like our designers to create the artwork for your advert (mark with an ‘x’):**

|  |  |  |  |
| --- | --- | --- | --- |
| I will provide artwork for the advert |  | I require the art work for my advert to be designed by Leicester Belgrave Mela |  |

Artwork designed by Leicester Belgrave Mela will require you to provide all images, text, logos etc and will be charged at the rates below:

|  |  |
| --- | --- |
| **Artwork fee** **:** £75 (no VAT applicable) |  |

**Deadlines & Technical Information**

**IMPORTANT: The brochure is A5 LANDSCAPE (not portrait as you may expect)**

**FULL PAGE ADVERT**

|  |
| --- |
| **FULL page advert - A5 *Landscape*** |
| 300dpi CMYK – PDF & High Res JPEGsH: 128mm W: 190mmPlus 3mm bleed all the way around10mm margin all the way around (text free zoneNo crop marks |

**Terms and Conditions**

* Front and back pages unavailable.
* This form does not guarantee your space. You will receive confirmation of booking on receipt of this form.
* Advertising restrictions apply: only adverts which complement our services will be permitted.
* After booking the advert cancellation fees apply
* Leicester Belgrave Mela reserves the right to refuse or remove any advert without consultation with the client, without prior notice.
* All prices are exclusive of VAT

**Agreement**

Please read the below agreement and sign below:

*‘I have read the above details and agree to place the requested advert in the Leicester Belgrave Mela 2018 brochure adhering to the terms and condition, all deadlines and artwork details.’*

**Signed:**

**Date:**

**Print Name:**