



Leicester Belgrave Mela
C/o Belgrave Neighbourhood Centre, Rothley Street, Leicester, LE4 6LF
leicester_mela@yahoo.com • 0116 266 6461

Leicester Belgrave Mela Festival 2019
Sunday 18th August – Leicester City Centre
11am - 6pm

Dear Applicant,

Please find enclosed this year's stall application form for the Indian Bazaar.

The Leicester Belgrave Mela is a glittering mix of live music, dance, fashion, exotic foods, ethnic arts and crafts, community performances, entertainment and cultural activities. This unique, outdoor, one-day spectacular will take place in Leicester City Centre on **Sunday 18th August** and aims to bring the communities of Leicester together in a day of celebrating Asian culture.

Last year, the festival was a huge success, attracting thousands of people to Leicester from all parts of the country. With the sheer number of people attending our event, it's a great opportunity for new and established businesses, organisations and individuals to reach a huge family audience.

PLEASE NOTE: This year the Leicester Market Place is undergoing some transitions and works will be ongoing until the end year. We only have **limited stalls** available this year so stalls will be given on a first come, first serve basis. This means that you will need to complete your application and return it along with full payment and insurance documents. Please note the works on the Market Place are out of our control and renovations are ongoing, therefore if any major changes occur that affect the Mela and any stall holders you will be notified as soon as possible.

Below are some **important notes** for you to consider before you apply for a stall:

1. Bucket collections for charities can only take place within your stall area. You **will not** be allowed to go into other areas of the event with buckets to collect monies.
2. First aid cover will be provided from 10am to 6pm. Please ensure that you have appropriate first aid resources during the times cover is not provided. This is your responsibility.
3. It is your responsibility to ensure you have appropriate and valid insurance cover including Public Liability for the festival. Evidence must be provided.
4. If you wish to cancel a stall, written notice must be received by us no later than 8 weeks prior to the event in order to receive payment for the stall. You will, however, lose your deposit and this will go towards administrations costs. If you cancel within 8 weeks of the event you will only receive your deposit back.
5. Site forms provided in the confirmation pack **must be** completed on the day of the event and your area signed off as clean at the end of the event in order to receive your deposit back.
6. You have not entered an exclusivity contract with us therefore other stall holders may be selling similar products to you.

As you are aware, demand for stalls at our event always exceeds availability and consequently we urge you to complete and return the enclosed booking form (including payment) without delay to avoid disappointment. Please note that completing the application form does not guarantee a space at the Indian Bazaar. You will be sent a confirmation pack if your application has been successful.

If you would like further information, please contact Bally or Bhavna on LBMstalls@yahoo.co.uk or 0116 266 6461.

Kind regards

Pravin Mistry
Festival Manager



Indian Bazaar Stall Application Form 2019

Sunday 18th August, 11am-6pm Leicester Markets

Closing date: no later than **Wednesday 24th July**. Please be aware stalls will be assessed on a **first come first serve basis**.

Please use Block Capitals to fill in the form.

Organisation Name

Contact Name

Address

Tel / Mobile

Email

Website

Your Business: Please tick the relevant categories, you may choose more than one

Jewellery []	Bags / shoes []	Clothing []	Furniture []	CD/ Music /DVD []
Hair / beauty []	Arts & Crafts []	Cosmetics []	Religious []	Community / information []

Other: - Please specify:

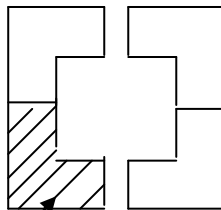
Covered Stall – Please choose the number of stalls required

1 stalls **£145.00**

2 stalls **£260.00**

Plus **£50.00** Refundable Deposit

Total



One Stall
(Consists of one 'L' shape table approx 8ft x 3ft)
Please note not all stalls are this shape, this is an approximate measurement and shape

FOR OFFICE USE ONLY

App Received./...../2019

Payment.....

Insurance.....

Electricity.....

.....

No Clothing Rail available this year

Important! What you need to send in with your application

- Send a **Cheque for the correct amount** - payable to 'Leicester Belgrave Mela' – This should include the additional £50 returnable deposit.
- A general list of products on sale and prices attached on a separate sheet of paper with your application form.
- It is your responsibility to ensure you have appropriate and valid insurance cover including Public Liability for the festival – **attach a copy of this with your application**
- Applications will become invalid if the above information is not provided with your application form.
- Please sign below once you have read and agree to the attached terms and conditions for stall holders.
- Please confirm receipt of your application with the Mela Office, as we cannot accept responsibility for late or non-submission of applications due to postal delays or any other circumstances.

TERMS AND CONDITIONS FOR STALL HOLDERS

I confirm that I have read the terms and conditions and agree to abide by them, if not the Leicester Belgrave Mela and Leicester Markets reserve the right to withhold any refund.

Print Name..... Signature Date.....

Please complete and return to:
Leicester Belgrave Mela, C/o Belgrave Neighbourhood Centre, Rothley Street, Leicester, LE4 6LF
Tel: 0116 266 6461

The Leicester Belgrave Mela and Leicester Markets reserves the right to refuse any stall applications
 Correct at time of printing and is subject to change without notification.